ACSES 102

CFSC 6/2016

Either you run the day or the day runs you.
Jim Rohn

BrainyQuote®
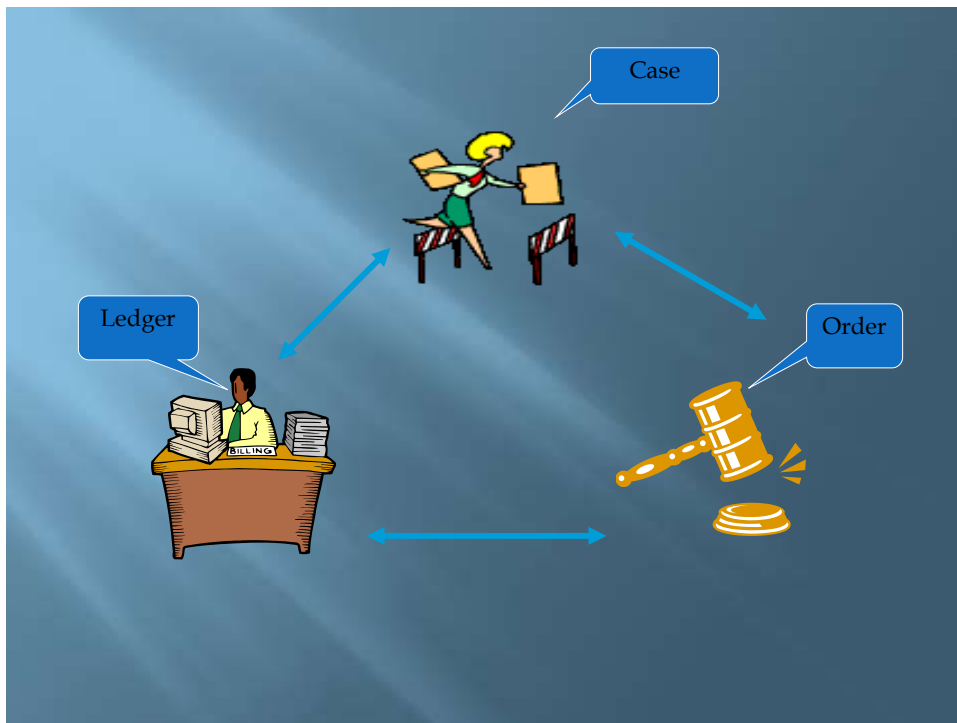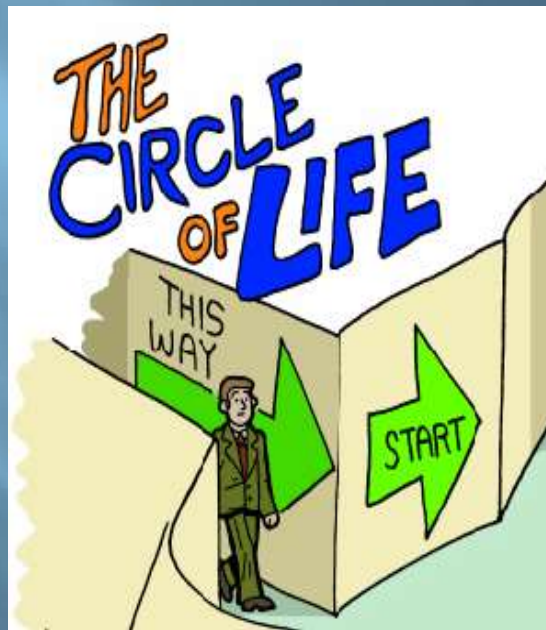
Interfaces

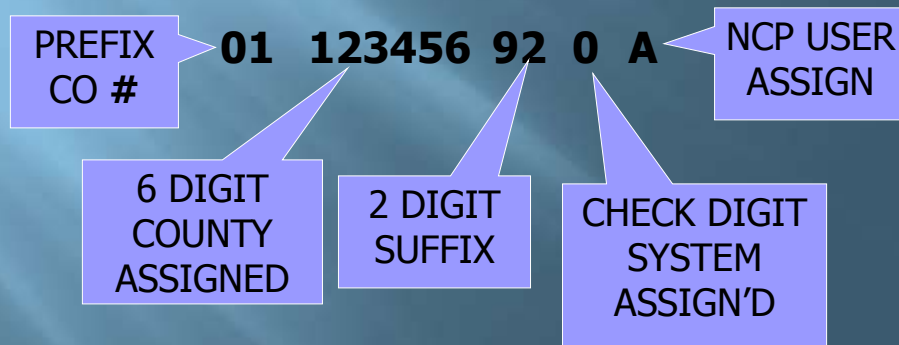- CBMS
- TRAILS
- SIDMOD
- JUDICIAL

Research

XREF

SRCHSID

FSRSRCH

GENINQ

Case Initiation

- HH# assignment
- Suffix
- Case Set
- State ID/IVD ID
- CUR/ENF
- Class Status

Household#/IVD Case

PREFIX CO #	6 DIGIT COUNTY ASSIGNED	2 DIGIT SUFFIX	CHECK DIGIT SYSTEM ASSIGN'D	NCP USER ASSIGN
01	123456	92	0	A

Household Numbers

- The 6 byte household number is county assigned
- Assigned to the Custodial Party regardless of who the applicant is
- Exception to the above rule is for Foster Care Fee cases: You assign the household number to the placing parent

Suffix

The system will require the following suffix assignment when:

Foster Care Fee Case = 25

Non Public Assistance App = 44

Responding Reciprocals = 45 through 56, each state has a different suffix

All other suffixes are county assigned

NCP suffix

- General rule is that the 1st NCP of record is A , 2nd NCP is B, and so on.
- However, there will be times that you cannot do this, it is NOT WRITTEN IN STONE!

Case Set

- All cases associated with one custodial party (CP) & one Non-custodial parent (NCP) & child or children in common.

Are these the same Case Set?

01-123456-92-0-A
CP June Cleaver
NCP Ward Cleaver
Child Wally Cleaver
IVD Court Case 08001-3-2015JV1

30-852852-92-0-A
CP June Cleaver
NCP Ward Cleaver
Child Wally Cleaver
IVD Court Case 08001-3-2015JV1

```
                                                          ELDBDAM1
                    LIST CURRENT AND FORMER IVD CASES      04/03/2016  10:38:44

CASE: 01 123456 92 0 A CLA: A STA: F CAT: 3 CUR:   ENF: Y RCPL: IVT    TECH: 22
CBMS ID:
TRAILS ID: 00000000
PAT ORD:                     SUP ORD:                     APPL DT: 10/27/1986
NCP: CLEAVER, WARD                        CP: CLEAVER, JUNE
CHILD: 1,WALLY
SEL   IVD CASE NUMBER    CLA   STA   CUR   ENF  RCPL    APPL DT   CAT  CHILDRN
 01   30 852852 44 9 A    B     C     Y                12/09/1987  2     1




   __  <---- SELECT IVD CASE    A}-DISPLAY IVD CASE    B}-LIST RECIPROCAL ACTIONS
          C}-DISPLAY CASE SUM    D}-DISPLAY CBMS IDS
N} <==== OPTION   .}-CANCEL N}-NEXT  P}-PREV       M} Q} ?}    ¦ XCURCASE
```

Are these the same Case Set?

01-123456-92-0-A
CP June Cleaver
NCP Ward Cleaver
Child Wally Cleaver
IVD Court Case 08001-3-2015JV1

01-123456-92-0-B
CP June Cleaver
NCP Ward Cleaver
Child Beaver Cleaver

```
                                              ELDBDAM1
                  LIST CURRENT AND FORMER IVD CASES    04/03/2016  10:38:44

CASE: 01 123456 92 0 B CLA: A STA: F CAT: 3 CUR:   ENF: Y RCPL: IVT    TECH: 22
CBMS ID:
TRAILS ID: 00000000
PAT ORD:                    SUP ORD:                    APPL DT: 10/27/1986
NCP: CLEAVER, WARD                    CP: CLEAVER, JUNE
CHILD: 1,BEAVER
SEL   IVD CASE NUMBER    CLA   STA   CUR   ENF  RCPL    APPL DT   CAT  CHILDRN
 01   30 852852 44 9 B    B     C     Y               12/09/1987  2    1




   __ <---- SELECT IVD CASE    A}-DISPLAY IVD CASE   B}-LIST RECIPROCAL ACTIONS
        C}-DISPLAY CASE SUM    D}-DISPLAY CBMS IDS
 N} <==== OPTION   .}-CANCEL N}-NEXT  P}-PREV       M} Q} ?}   ¦ XCURCASE
```

5/23/2016

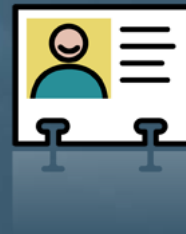## What kind of case is this?

- 01-123456-25-0-A
- 01-123456-44-0-A
- 01-123456-45-0-A
- 01-123456-46-0-A
- 01-123456-92-0-A
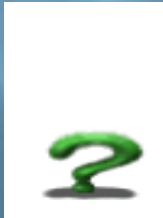
State ID /IVD ID

- Every person on ACSES has a IVD ID
- Each person will also have a State ID if they have a date of birth

9

What is this?

AW007954

Example

```
                                                           ELDDBBM2
            MODIFY IVD NON-CUSTODIAL PARENT DETAIL - 1     03/04/2014 14:13:09

IVD CASE: 16 000001 92 2 A  CLA: A STA: C CAT: 2 PRI: CAP CUR: Y ENF: Y RCPL:

 *** NAME, STATE ID, CUR SSN, SEX, BIRTH DT MUST BE CHANGED THRU SIDMOD ***

NCP'S  FIRST       MIDDLE      LAST NAME         TITLE      IVD ID
 WILLIAM                       DOE                          AD000692

STATE ID: D000692              OLD STATE IDS:
SSN:      999 99 9999  VERIFIED    OLD SSN:
SEX:      M                    ALIEN REG:                 DECEASED CD:
BIRTH DT: 03/04/1981           CITY:    DENVER            STATE:      CO
RACE:     2                    COUNTY: 000 (FIPS)         COUNTRY:
                               NONDISCLOSURE INDICATOR:
                               NONDISCLOSURE-DT       :
                               CBI:                   LAST UPDT DT:
                                                      FIDM SUP:
NCP ON ACSES AS:      A   C  (R=CP,A=NCP,C=CHILD)     LAST LOC REQ: 12/21/2013
               A} UPDATE NDI
               1-9} GO TO PAGE NUMBER SELECTED
 N} <==== OPTION  .}-CANCEL  P}-PREV  N}-NEXT                   M}  Q}  ?}  ¦
```

Example

```
                                                           ELDDBBM2
              MODIFY IVD NON-CUSTODIAL PARENT DETAIL - 1    03/04/2014 14:19:18

 IVD CASE: 21 000001 44 8 A  CLA: N STA: C CAT: 7 PRI: REF CUR: Y ENF: Y RCPL:


 NCP'S  FIRST      MIDDLE      LAST NAME         TITLE      IVD ID
   KENNETH                     Doe                         BQ000004

 STATE ID:                     OLD STATE IDS:
 SSN:      000 00 0000         OLD SSN:      000 00 0000
 SEX:      M                   ALIEN REG:               DECEASED CD:
 BIRTH DT:                     CITY:                    STATE:
 RACE:     2                   COUNTY: 000 (FIPS)       COUNTRY:
                               NONDISCLOSURE INDICATOR:
                               NONDISCLOSURE-DT      :
                               CBI:              LAST UPDT DT:
                                                 FIDM SUP:
 NCP ON ACSES AS:     A     (R=CP,A=NCP,C=CHILD)  LAST LOC REQ: 02/08/2014
               A} UPDATE NDI
             1-9} GO TO PAGE NUMBER SELECTED
  N} <==== OPTION  .}-CANCEL  P}-PREV  N}-NEXT                M}  Q}  ?}  |
```

Current/Enforcing

- Volume 6.205 through 6.205.2
- Best place on ACSES to research=Cross Reference Menu, Opt D
- Current/Enforcing Flags displayed in the header in most ACSES screens
- What is a FAD case?

KEEP CALM and FOLLOW THE RULES

Enforcing County Rule
(Volume 6.205 through 6.205.2)

▫ Designation of the county responsible for accepting the Child Support Enforcement application or processing the case, or both, provides for centralized legal and financial activities and prevents duplication of effort and establishment of unnecessary orders for support when an order exists.

Class/Status

Generally speaking, if the case is reading as active in the CBMS or TRAILS interface, the case will create with a current status.

An active TANF or IVE Foster care case creates with a class status of A/C and child class of A (TANF) or E (IVE).

An active NIVE Foster Care case will create with a class status of N/C and a child class of F.

More Class Status

A Non PA application will create with a case class status of N/C or N/A depending on if current is still due or if it is an arrears only application.

If the case is no longer active TANF or Child Welfare, the case may create with a B/C case class status to denote continued services of TANF or IVE households.

Case Class/Status	Child Class
A/C	At least one child must be "A", or "E". If multiple children exist on the case, you may also have "F", "N", "Z", or "X".
B/C	"F", "N", "Z", "X". (you cannot have a child with an "A" or "E" class).
N/C	"F", "N", "Z", "X" (you cannot have a child with an "A" or "E" class).

AUG Procedure: C.3.7.5

A/C	A-F	A/P	A/X
B/C	B/A		
N/C	N/A	N/X	N/P

ORDER

- Research
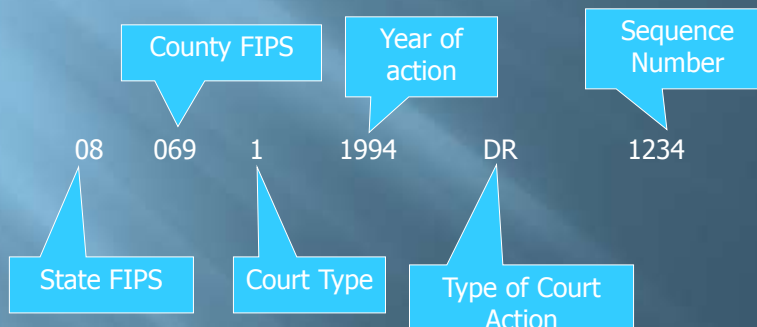- Formatting
- DISH
- EST/MOD
- LEGAL vs Non Legal
- Unverify

Research

- CSCDA-Colorado State Courts Data Access
- Cross Reference Menu, Option O (FSRSRCH)
- SSP-State Services Portal

IV-D COURT CASE ID

| County FIPS | Year of action | Sequence Number |

08   069   1   1994   DR   1234

State FIPS   Court Type   Type of Court Action

Legal Docket Number

D0351994DR001234

Judicial Recently Referred List

- Establishment Menu, Opt T
- Judicial order established alerts
- APA and Judicial modified order alerts
- What is in it for me?
- AUG C.5.6.3

FSR Account Numbers

- Assigned at the time the IVD court case is created
- If a NIVD FSR account exists, make sure it transitioned to IVD appropriately
- When would there be multiple FSR account numbers attached to the same legal docket number?

Multiple Obligors

- Change of custody/both parents are ordered to pay a 3rd party/Split Custody
- Same Court Case ID, but, JV/JE or DR/DE
- Different FSR account numbers assigned/can exist in both IVD and NON-IVD
- The county cannot create a **Colorado** IVD court case ID with anything other than a JV or a DR designation. Refer to your county ACSES Liaison to submit a problem log request to the ACSES Help Desk to create a multiple obligor IVD court Case (DE/JE)

Multiple Obligee's

- Same NCP (obligor), but different CP's (obligees)
- A.U.G. Procedure C.5.3.3.1 & A.13.1
- Court Case ID is the same (NOT JE OR DE)
- FSR number is the same with a different suffix:
  0233356 01   0233356 02
- All FSR accounts must be either IVD or NON/IVD, even if accounts are closed
- One enforcing county

Verify and Unverify

- AUG Procedure C.5.3.3

What are the two valid reasons for unverifying an order?

Who has the ability to unverify an order on ACSES?

Legal and Non Legal Modifications

- ▢ AUG Procedure C.5.3.22

What are the valid reasons to perform a non-legal modification on ACSES?

LEDGER

- ▢ Is a ledger ID the same thing as a IVD court case?
- ▢ 08087-1-2004DR000123
- ▢ 08087-1-2004DR000123AP123456

Maintenance

- CL-ST
- ADDRESS
- EMPLOYMENT
- DOC
- Court Order Maintenance
- Category
- Emancipation
- Medical
- Locate

Text/Email Notification

- AUG Procedure C.4.1

APADDR & RAADDR screens in ACSES

- T for Text
- E for Email

Court Order Creation

What are some things that happen when a court order is created on ACSES?

Enforcement

▫ The Enforcement pool- CRA, DLS, POLS,RLS, VO & FIDM

▫ What should you do if you receive a Calrev stating the SSN could not be updated due to Cert/UCB issues?

IWO Scenarios

#1 Existing JV order, parties get DR order

#2 Manual ledger

#3 Active UCB, obligor provides new employer

#4 Obligor is no longer employed

Closure

- ▫ AUG C.3.7.3 Case Closure & Closure Codes
- ▫ AUG C.3.7.4 Case Closure Scenario Desk Aid
- ▫ Federal Regulations
- ▫ 60-Day Closure
- ▫ Problem Logs?
- ▫ What do you do once a case is closed?

The OA's are your Friends