

Colorado Family Support Council Board Meeting

Minutes taken on 8/2/2019

Call to order: JoAnna

Roll Call People present in person: Marinda Hernandez (Boulder),
Lupe Abeyta (Boulder), Rose Ronquillo (Jeffco)

Janel Beidel (State), Silvia Retna (Denver), Kelley Gibler (Boulder),
Mary Clair (State), Jerri Fritz (Otero), Anna Perez (Adams), JoAnna Finney (Otero)
John Harris (Arapahoe), Christian Maddy (Denver), Kelly Keane (Denver)
Wendy Batts (Larimer), Casie Jones (Maximus), Donna Gibbs (Jeffco)
Kathy Dale (Adams)

People present by phone:

Sabrina, Irene, Tracy, Gina, Chris (counties and last names not announced on call)

Ascertain of a quorum:

JoAnna asked the board if anything needed to be addressed at this time and nothing needed to be addressed

Secretary Report:

Marinda let JoAnna know report was only sent to her and I and that Olisa did not send to the entire board. JoAnna asked Kathy to make copies for the rest, Mary Clair mailed out a email with the last meeting minutes to the entire board to be reviewed later in meeting

Treasurer Report:

Provided to us by Kelly Gibler

We have \$60,747.62 in checking as of 7/30/2019

We have \$71,453.76 in savings as of 7/30/2019

We have a outstanding deposit in the amount of \$277.00 (this includes Kiowa county check registration and cash PR booth from cups)

Total Assets at this time \$132,478.38

Auctioneer not yet paid

Collected \$7,720 in live auction

Charity raised \$9,115.68

Mary motioned to accept treasurer report

Marinda seconded

Motion passed

Questions Asked:

Lupe asked JoAnna to explain to the new members of the board, what being on the board was about. JoAnna explained that we plan the upcoming conferences, and it was about the development/planning of the conference

Old Business

1. Review of 2019 Conference Survey Results: were completed by Anna and not yet sent out.
2. John to get new survey up within a week
3. Anna wanted to advocate her position as Historian and nominated that John be the new Historian. Kelly Keane stated we do not need to vote but Christian stated we can not just go from officer role to a member at large. Was decided to address under new business in the later part of the meeting.
4. Update on meeting with Hotel Elegante: Sabrina met w/Tracy and the new person taking over Jackie's position. They both apologized, and she stated that is all they really could do. Sabrina said she addressed the topics in detail, and how she felt entertainment night was the biggest issue on how she treated staff and the members of the board. Sabrina did a follow up memo outlining the issues/problems we faced with the hotel. She made

mention that they were supposed to have a pre-meeting and that was not set up prior to conference. JoAnna asked if they wanted to take notes and it was mentioned that notes were taken and written on their hands. Sabrina said there were many things that we were not charged for and could've been charged for such as copies (as an example). Tracy took full responsibility for the registration issue and kicking us out of the area early for the hockey team. Sabrina said she mentioned to Tracy things would have to change in order for us to ever look at a future conference date with their hotel.

5. Update on award criteria: No update at this time
6. Mary asked where old minutes are kept: JoAnna stated all minutes need to be updated to website
7. Donna findings for investing any portion of CFSC funds: Donna said Wells Fargo said money market is the best way to go with a 3% earned interest and 1st Bank was the same. Kelley to look into this a bit more and checking to see about removing Shawny (spelling?) Kelley will research, bring it back to the board for discussion. Sabrina suggested we get the proof we researched our options for moving money into a different account to keep for records. JoAnna to work on getting Shawny (spelling?) off the bank and paypal account.
8. Vacant member at large: 3 vacant member at large positions to fill. JoAnna asked if anyone on the board would recommend anyone. Wendy stated Larimer has a new worker and she is a real go getter and would recommend her. Was suggested for us as board members to feel around to see if there is any interest if so, send to JoAnna and she would reach out to them. To get to her 1.5 weeks prior to next board meeting.
9. Honorary Members: Christian states Michael Hays declined and feels would be a conflict of interest. Kelley to reach out to her person (did not get exact name), Lupe was not aware she was supposed to participate, JoAnna says willing to recommend Larry Desbien and Craig Carson, Per Christian this all needs to be in writing
10. State Scholarship follow-up: Lupe reached out to Larry and he stated yes the 3 scholarships would be offered this upcoming conference. Board to cover per diem and hotel. Discussion around if someone was to get more than the other, decided would not matter as funds go to county. Discussions to send ACSES email in October. Fear of picking someone too early in case they leave child support. To have a Jan 31st deadline gives time

to vote by Feb 28th and announce at the March meeting. Jerri motioned to accept, Chris seconded, motion passed.

11. Agenda: Updated effective 8/1
12. Handbook: not updated since last meeting
13. Committee List Review: went through briefly and stated still need some spots filled
14. Meeting locations:
 - September 16 – Loveland Site visit
 - October 4 Denver
 - November 8 Arapahoe
 - December 6 Boulder
 - January 3 State
 - February 7 Jefferson
 - March 6 Maximus/tent Adams
 - April 13 Loveland Site visit
 - May 1 Boulder
 - Conference – Embassy suites, Loveland

New Business:

1. Signed contract with Ameristar for 2021, Sabrina to review the contract for Vail with JoAnna
2. Lupe followed up with Brad Montgomery (spelling?) he is available for 3,500, Christian said we probable should not do unless Olisa is present as it has to do with Clause of authority to act, it was explained she was copied on all emails so she is well aware.
3. Logo: Announce mid November so we can vote at December meeting/Christmas Party
4. Dues (section 4.6): Was stated we should not have dues, Kelley motioned to accept, Jerri seconded, motion passed to waive dues
5. Financial Audit (section 7.4): A financial audit is conducted either when a new treasurer takes office or at the end of the a 2 year term. Sabrina stated no response from Bob Prevos (spelling?) wife but will reach out to her again. Was talked about may not need to be a certified person, that maybe a bookkeeper could review. Possibly Shawny may want to review/complete a audit.

6. Notice of Budget: Preliminary budget due 9/16 and final 10/4, treasurer decides and is reviewed by the board.
7. By-Law Changes: decided to keep attorney/bylaws together no need to have a separate area for this and the board agreed. Was agreed does not need to be voted on.
8. Committee Updates:
 - Agenda: talked about Brad Montgomery as key note speaker
 - IVDTrack Possible another track for IVD (C track), Lupe and Mary to get together to discuss, Christian mentioned a MMR201 and Mary said it needs to be someone who is still in program so we get proper training
 - Professional Growth: Christian mentioned Shawn Young as a possible person for this track
 - Attorney Track: Kelly and Tracy already working on this and a magistrate panel
 - Awards: No updates
 - AV: Suggested by John to have one designated person from the hotel for this type of communication so things runs smoother
 - Bylaws: no updates but possibly a proposed change
 - Donations: No updates
 - Entertainment: Couple theme ideas in mind
 - Finance: No updates
 - Historian: A stand that went missing, John may have a new idea of something to use in lieu of. Will ask around to see if stand purchased for \$30 can be located, Mary stated Gene gave her the poker cards/chips when he left, Mary to send a state wide email about the board, suggested we do all albums digital but also keep traditional for those who like it traditional. Was suggested to check pricing to upload to digital.
 - PR booth: No updates
 - Registration: No updates
 - Site: Kelley to get with Sabrina to do RFP's to have a meeting after a board meeting to talk about site, Sabrina suggested doodle calendar train by reviewing Vail contract
 - Vendor: To ask Brad Montgomery and Sabrina suggested sending a survey to the vendors. Decided to stick with sponsorship levels

Other New Business:

Kathy motioned for John as new Historian

Jerri seconded

Motion passed

John motioned to fill Valley Vice President position

Kelley seconded it

Motion passed

John nominated Irene as new Valley Vice President

Casey seconded it

Motion passed

Donna motioned to fill one vacant Member and Large with Anna

Kathy seconded it

Motion passed

Review of Secretary report

Lupe mentioned that Brand Montgomery not mentioned for her to reach out to him and that was mentioned at last meeting

Kathy motion to accept amended secretary

Kelley seconded

Motion passed

End Meeting

Motions by Christian

Seconded by Kelley

Motion passed

Next Meeting: Site visit Monday September 16,2019 @ Loveland Embassy Suites