

# Colorado Family Support Council Board Meeting

## Minutes taken on 9/16/2019 site visit

Call to order: JoAnna 11:08 am Donna motioned to accept John seconded and no one opposed

### Roll Call People present in person:

Marinda Hernandez Boulder, Rene Velazquez Denver, John Harris Arapahoe, Richard Moore Denver, Irene Losolla El Paso, Kelly Keane Denver, Kelley Gibler Boulder, Elis Topliss State, Anna Perez Adams, Tracy Rumans Arapahoe, Rose Ronquillo Jeffco, Mary Clair State, Jerri Fritz Otero, Casie Jones Maximus, Donna Gibbs Jeffco, Wendy Batts Larimer, Gina Tyler LaPlata, Lupe Abeyta Boulder, Olisa Schafer Denver, JoAnna Finney Otero, Sabrina Montoya Denver (formally Arapahoe), Christian Maddy Denver

### Site Visit Info:

Stephanie Scharfenberg Sales manager  
Laura Rooms Coordinator  
Greg AV Man guy

### Plan set for us:

- \*Reception in Canyon C Sunday 5:30-7:30 PM
- \*Mountain Holly Entertainment and Banquet dinner (no balloons allowed nor any tape on walls) maximum capacity 400ppl
- \*Snowberry Vendors and Breaks
- \*Registration will be in front of hotel in designated area titled registration (this is all the information I was able to write down and wanted to include in the minutes)

## Treasurer Report:

Kelley said we have \$59,232.18 in savings and \$71,457.38 in checking for a total of \$122,101.65, 10% of \$775 to auctioneer

Multiple motioned to accept report

Casie seconded

## Members at large:

Kelley stated Kate Power from Boulder county will be joining us as a member at large

Wendy stated she recommended Vianca Kincaid who is waiting on supervisor response/ok

Kathy recommended someone but no response (name not given)

John said reached out to his team 1 person was a no and the other persons supervisor says no (name not given)

Gina said no one in her region

And it was said anyone welcome from any county but not Denver as they are at their 5 limit capacity

Gina suggested Alli

## Appointed Honorary Members:

Diane said no and if no one else Joanna to reach out to Tracy again

## Survey:

John thank you for putting this together and gathering results

Her states

7.4 out of 10 stated counsel was good, hotel bad due to filth, non-functional, food sick, Smellagante (what people called it instead of hotel name of Elegante) and gave a score of 3, hotel a 5.1 ideas given on sessions a class on de-escalation, specified workplace, spot a liar did not like how in 3 sessions, more self-care, MMR training was not liked by many, recommendation on entertainment night, classes too close together, not enough time to get ready for banquet and entertainment night, Olisa suggested more meet and greet of Board members was suggested and majority of board suggested to do at Presidents Reception.

## Contracts:

Sabrina stated signed contract with Talisa (spelling) in Vail did make some changed room block 225 to 215 Monday and Tuesday

Initial deposit setup deposit \$5000, \$10,000 August 2020 and \$10,000 August 2021 and was agreed to accept \$1,500 initial deposit

Complimentary items 1-40 comp rooms and waiving rental and resort fees, 10% off spa, self-parking is complimentary, 3 days prior post room rate, Preplan site visits September and April, room rate \$163 standar up to 2 bdrm deluxe at \$699, valet parking \$38 per day per car, direct billing and insurance is standard and we are booked for 2022

## Investing:

Kelley no new updates

## Financial Audit:

Sabrina forgot to email the person she was to ask and sent a email during meeting

## Update Criteria:

Lupe looking at arrears/current cases with orders pep to be 50% and have 2 towards innovation and collaboration

## Logo Contest:

Have all submissions in end of November to vote at December Christmas meeting

## Handbook:

Joanna stated nothing has changed but did get a suggestion from Casie

## Notice of Budget:

Due next month meeting, Lupe said needs a increase for the awards committee as they are adding 3 more awards, one being a family impact award that was suggested with a video from family or the family coming to share their story at conference, budget and what is needed for family was a large conversation, comp room was suggested and the need of funds for the family for food etc was brought up in discussion, last year award committee spent \$1,141.40 and asked to increase to \$2000 this year

Casie from vendor committee suggested they are asking for a increase from 150-225

Joanna asked Kelley when budget is due and she said October

Kelly Keane stated atty track is still good at \$1000

## Conference App:

Joanna said would be a good move to move towards this app, Olisa to get on contact with app person, app is called Cvent, Anna asked about a demo, normal price is thought to be \$2000, Sabrina suggested app people do app presentation, deadline for the ask is Friday Sept 27th

## New Business:

\*Agenda-nothing new and Kelley and Olisa to talk

\*IVD-Kelley-no update

\*Professional Growth-Lupe 3 people to contact

\*Attorney track-Kelly stated off to a great start and had meeting with magistrate

\*Awards-Lupe already shared with board

\*AV-nothing new/Olisa brought up checking price of power bar and to talk to DJ to see if that is something needed or not

\*ByLaws-no update

\*Donations-no update

\*Entertainment-Set theme as Comic Book Theme and to have another talent show, character photos, photo booth and talk over décor

\*Finance-no update and budget due next month

\*Historian-Anna brought quilt to hand over to John, talked to craig and he does not remember seeing a board at state office, John to call hotel, talked about checking pricing to digitalize photos, getting quote from RMI for 30 crates of old docs (did not get name of who was going to call RMI)

\*Registration-no update

\*Site-no update Sabrina and Kelley to meet

\*Vendor-needing budget increase, no balloons allowed and was suggested by hotel person to do signage off site as there it was very expensive, Kelley suggested to get her the info and can check pricing, Olisa suggested vista print, agreed to introduce vendor, John and Casie to get survey info on the app and possibly send email to vendors

## Other New Business:

\*Suggested Storage unit-Blanket for next meeting and was suggested cost would be too high

\*Time change for Presidents reception-Because hotel offers hospitality time of 5:30-7:30 suggested time change to 7:30-8:30 or 9

\*Changing of Brunch-to light lunch as is may retain more people during auction and prevent staff from leaving early